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The Creekwood Ranches Property Owners Association (CRPOA) Board of Directors meeting of 06 February 2014 was opened by the Board President, David Brown, at 7:10 p.m.

Board members present were:

David Brown – President

Paulette Standard – Treasurer

Kathy Smith

John Oussett

Terry Potter

Jean Potter

Greg Senulis

Debra Tabek

Bill Banfield

## OLD BUSINESS

Previous meeting minutes were reviewed and approved by Bill Banfield and seconded by Terry Potter.

Paulette Standard presented results of the audit and made it available for member review.

Paulette Standard has applied for and received the tax certificate for the POA.

## NEW BUSINESS

David Brown suggested that residents contact the county for burn permits to burn brush. More research as to what agency to contact will be published in the next newsletter.

Eric Siebold got bids for lawn care. Currently we have Master Care for the front entrance for \$105 per month (approx. 19 times per year). Paulette asked that they notify the board on every visit. Proposals were taken from Master Care, Terra Vista and Ed Beissner. The Board voted and approved that Master Care will maintain the entrance area and Ed Beissner will mow the park area at intervals requested by the Board.

Paulette Standard will file minutes from the 2011 homeowners meeting allowing the Board to approve purchases up to \$500.

Brian Horton (VP) will be contacted to advise on computer and software needs for the POA.

Paulette Standard has put together three boxes containing pertinent documents of the POA for the President, Treasurer and the Secretary.

John Oussett proposed the Neighborhood Helping Hand program be formed. Introduction will be presented in the next newsletter.

David Brown proposed that Standard Operating Procedures and job descriptions be developed for the President, Vice President, Treasurer and Secretary.

Paulette Standard is applying for POA management certificates with Comal County.

Paulette Standard gave the Treasurer's report. It was reviewed and in order.

Board discussed POA dues, notices, late fees and timing of notices.

Paulette Standard proposed the Board discuss the agenda for the year. John Oussett suggested the agenda be published in the next newsletter in March, pending available dates.

John Oussett will check on the possibility of getting a dumpster for clean-up day.

Paulette Standard said we have lost landscape in the front of the neighborhood and would like a committee to be formed to help replace lost plants and to water new plants. The water wagon needs to be checked out.

Possible dates for the following were discussed:

April 26<sup>th</sup> – Neighborhood Clean-up

May 17<sup>th</sup> – Yard Sale

October 25<sup>th</sup> – Annual Meeting

Possible topics for the next meeting were discussed:

Deer Control

Speed Enforcement

Motion to close the Board meeting by David Brown at 8:57 p.m. Seconded by Bill Banfield and approved by the Board.